Stephen W. Pournaras, Jr., M.D.

## Patient Acknowledgement of Appointment Cancellation/ No Show Policy

- Effective December 1, 2023, any established patient who fails to show or cancels an appointment and has not contacted our office with at least 24 hours' notice, will be charged- at the following rates:
- 15 min appointments late cancel or no show fee is $\$ \mathbf{5 0 . 0 0}$.
- 30 min or more appointments late cancel or no show fee is $\mathbf{\$ 7 5 . 0 0}$.
- Any new patient who fails to show for their initial visit will be charged a $\$ 75.00$ fee that will be collected prior to rescheduling their appointment or they will be sent a bill.
- This fee is charged to the patient not to your insurance company, workers compensation company or your attorney and is due at the time of the patient's next office visit.
- If you are $\mathbf{2 0}$ or more minutes late for your appointment, the appointment may be cancelled and rescheduled.

